

**The Salvation Army Clear Lake Corps & Community Center
Springfield, IL
217.525.2196**

Facility Rental Application & Agreement

Name: Michelle Work # _____ Home # 217-220-7769

Address: _____

Group Name: Our Journey Continues Number of Expected Participants: 100-200 ?

Space Requested: Multipurpose/Community Room

Date/s Requested: September 24 2022

Day/s of Week Requested: Saturday Time of Day Requested: 12 pm to 9 pm

Type of Event: NA Speaker Jam

Agreed Upon Costs (all reduced or free rentals must be approved by the Corps Officer): 200.00

PRICE SHEET FOR RENTALS	Hourly	4 hours	8 hours
REGULAR	\$75.00	\$280.00	\$480.00
NOT FOR PROFIT	Based upon approval	Based upon approval	Based upon approval

TERMS OF USE:

1. The Rental group is responsible for any damage or defacing of the property of The Salvation Army.
2. There is NO smoking in any area of The Salvation Army building.
3. The use or possession of alcohol or illegal drugs on premises is prohibited.
4. The use of vulgarity or profanity is not permitted.
5. The Salvation Army is NOT responsible for any lost or stolen articles.
6. No persons should be in any part of The Salvation Army facility beyond what is reserved for your rental group.
7. The rental group will, as much as possible, keep the area/s used clean.
8. The Salvation Army reserves the right to reschedule or cancel a scheduled group day in order to accommodate The Salvation Army activities.
9. Noncompliance with the Terms of Use may result in termination of the Facility Rental Agreement.
10. There are dates and times that will not be available due to The Salvation Army programming and/or pre-authorized use of the building by other entities. Please discuss with the Activities Coordinator and/or Corps Officers on what dates the facility is not available. The Salvation Army has the right to change these dates without notice.

I have read and understand the Terms for The Salvation Army Corps Community Center of Springfield, IL. By signing this agreement, I assume full responsibility for the above group during the duration of the reserved time slot. This agreement can be terminated by The Salvation Army at any time for any reason.

Signature of Responsible Party

A. Wayne Steaps

Signature of Authorized Representative of
The Salvation Army Approving Use of Facility

Date

1-24-2022

Date